

Volunteer Role Description

Role: Volunteer Education Assistant

Responsible to: Volunteer Development Officer

Role Description:

An exciting opportunity to join the Under the Trees team, working in the beautiful outdoors whilst gaining valuable experience interacting with young children and young adults in play and educational contexts. Under the Trees runs fun and educational sessions in the Falkirk and Stirling areas and we have a wide-ranging programme of school-based and public events for all ages, backgrounds, and abilities. Events run all year round, so you would potentially work in all weathers and in all seasons.

As a volunteer education assistant, some of the tasks you can get involved with include:

- Assisting with educational sessions for school groups.
- Assisting with sessions for the public.
- Assisting with holiday play sessions and family events.
- Assisting with and/or take part in training events.
- Planning and leading activities.
- Desk-based activities in planning, creating materials and administration.

We hope we can expect volunteers who work with us to:

- Enjoy their role with us and perform it to the best of their ability.
- Follow guidance from staff and from our policies to keep everyone safe and happy.
- Treat staff, other volunteers, and customers as they would like to be treated, and respect them regardless of gender, race, colour, ethnic or national origins, sexual orientation, age, parental or marital status, disability, religion, or socio-economic background.

Initial training provided:

- Under the Trees Ltd induction.
- Child Protection training
- Each volunteer's personal development plan will determine further training.

All applicants will be subject to referencing and a PVG check.